



Fleet Manager

Position overview: Capilano Golf and Country Club is accepting applicants for the position of Fleet Manager. The successful candidate will have the exciting opportunity to re-shape the fleet maintenance aspect of the Course and Grounds

Department:

- Working from the state-of-the-art Fleet Maintenance Facility; a fully renovated facility built in 2016/2017, the FMF sets the standard for golf course equipment maintenance buildings.
- Oversee and maintain \$2.7+ million worth of club equipment, including Course and Grounds equipment, Golf Shop vehicles, and Clubhouse vehicles through scheduled, preventative maintenance programs.
- Oversee two direct reports: a year-round Equipment Technician and a full-time seasonal Quality of Cut specialist. The Equipment Technician position will be a new hire in early 2023.
- The Fleet Manager will be relied upon for long term vision, and budgeting skills will be required to aid in setting budgets and making capital purchases to best serve the long term needs of the club's fleet.

The successful applicant will be organized, self-motivated, be able to plan work for themselves and direct reports, and dedicated to achieving high standards in their work. The Fleet Manager is required to have a very strong level of mechanical education and experience, ideally, but not necessarily, in the golf course equipment maintenance industry. The incumbent must be able to work as part of a team, delegate, take direction, and execute required tasks.

Course Information: Located in West Vancouver, BC, and only 20 minutes from downtown Vancouver, Capilano Golf and Country Club is an 18-hole private facility surrounded by and with excellent access to the North Shore mountain range. Constructed in 1938 by esteemed Canadian golf course architect Stanley Thompson, Capilano is continually ranked in the top 10 golf courses in Canada. Capilano is committed to continually restoring and improving the golf course, as part of a Course Long Range Master Plan that has been in place for several years. Working from a state-of-the-art staff Maintenance Facility that was constructed in 2011 and a new Fleet Maintenance Facility that was completed in early 2017, our high-performance Course and Grounds team is comprised of up to 38 employees who love to work outdoors, enjoy being in the company of others, and who take pride in their work.

Responsibilities:

- Lead the revision of and oversee the implementation of an Equipment Standards Manual
- Manage the Equipment Technician and Quality of Cut Specialist, ensuring their efficiency and productivity maintaining equipment
- Perform and supervise general maintenance, overhauling, or rebuilding of diesel, unleaded, propane, hydraulic, and electrical equipment
- Assist in setting a realistic equipment repair and preventative maintenance budget and adhere to that budget
- Maintain a complete set of records for the fleet, including; parts ordering, receiving, and inventory, equipment condition, and cost of repairs including labour
- Aid in recommending operating and capital equipment purchases to the Course Superintendent
- Communicate regularly with the Course Superintendent and Assistant Superintendents via meetings and weekly reports and be a professional extension of them at all times with team, membership and vendors
- Report any and all equipment breakdowns, malfunctions and operator errors with a list of concerns or notes for morning and monthly staff meetings
- Tour the golf course as necessary to ensure all cutting units and transportation vehicles are operating properly
- Supervise and give instructions to employees as required, or as requested by the Course Superintendent or Assistant Superintendents
- Work with and communicate with the Assistant Superintendents in overseeing that equipment is cleaned properly by the Facility Attendant or other employees before it is put away
- Consult with industry leaders by attending conferences and trade shows
- Proactively utilize the club's relationship with equipment consultant(s)
- Follow health and safety procedures in accordance with WorkSafe BC regulations



Qualifications:

- Hold, or be driven to towards achieving a relevant Red Seal designation
- Hold, or be driven towards achieving IGCEMA certifications
- Management skills required include; how to keep professional business records, maintain a neat, clean and professional facility and appearance, and direct and mentor direct reports
- Require the vision and organizational skills to set up and keep a modern equipment repair and storage facility organized
- Have the ability to diagnose mechanical issues and determine the appropriate maintenance required to best balance costs to the life expectancy and resale value of the equipment
- Be knowledgeable or willing to learn about light and heavy-duty golf course maintenance and construction equipment, automotive apparatus and the theory, care and operation of internal combustion engines
- Must possess, or be able to obtain a valid driver's license in the province of British Columbia
- Be willing and able to follow and give direction, work independently, or as part of a team

Compensation: \$85K - \$115K DOE plus benefits and club matched pension.

Additional benefits: Relevant association memberships and select conferences as mutually arranged, support with training and professional development. Phone plan and use of the Fleet Maintenance Facilities and tools at the discretion of the Course Superintendent. Food and golf apparel discounts. Golf privileges at a top ten golf club in the country. Our team appreciation including monthly team events, staff golf tournament, and work environment, are second to none.

Contact: Submit resumes and cover letters in confidence addressed to:

Stu Sheridan, AGS, Course Superintendent via email to stuarts@capilanogolf.com

Closing Date: Wednesday, January 25th 2023.

Start Date: Flexible start date dependent on availability; ideally as soon as possible.

*Capilano Golf and Country Club is an equal opportunity employer and all resumes will be held in confidence. **Only successful candidates will be contacted.***

For a visual inside look at the Course and Grounds Department [click here](#), for a virtual tour of the fleet maintenance facility [click here](#).

For more information, see links below:

Twitter: [@CapilanoGreens](#)

Instagram: [@CapilanoGolf](#)

LinkedIn: [Capilano Golf and Country Club](#)

